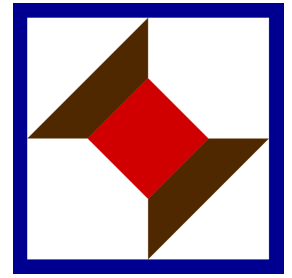


SSQG 2025 QUILT SHOW VENDOR APPLICATION FORM



Spinning Spools Quilt Guild

P.O. Box 3893
Shawnee, OK 74802

VENDOR APPLICATION FORM

EVENT INFORMATION

EVENT TITLE		EVENT DATES
SSQG 2025 Quilt Show		August 8-9, 2025
EVENT LOCATION NAME		APPLICATION DEADLINE DATE
Oklahoma Baptist University, Geiger Center		July 1, 2025
EVENT ADDRESS		
500 West University St, Shawnee, OK 74804		
POINT OF CONTACT	PHONE	MAIL
Gina Ames	405-268-6721	vendors@shawneespinningpoolsquiltguild.com
EVENT WEBSITE		
https://shawneespinningpoolsquiltguild.com/index.php/2025-quilt-show		

VENDOR INFORMATION

COMPANY NAME or BOOTH NAME as it should appear in the directory		POINT OF CONTACT First and Last Names
VENDOR ADDRESS		
POINT OF CONTACT PHONE	POINT OF CONTACT EMAIL	
VENDOR WEBSITE		

BRIEF DESCRIPTION OF YOUR PRODUCTS

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SOCIAL LINKS

X (Twitter)	
INSTAGRAM	
ETSY	
FACEBOOK	
OTHER	

BOOTH SIZE NEEDED

	Standard 10'x10' booth - \$110 (\$100 if paid prior to March 1, 2025)
	Multiple 10'x10' booths - \$110 each (\$100 each if paid prior to March 1, 2025) Specify number of booths needed
	Sponsor Level - Sponsors will receive 3 booth spaces. Cost is \$500 plus providing a prize (or prizes) for the raffle or door prizes. If payment is received prior to February 1, 2025, the Sponsor's information will appear on all of our promotional materials. (For payment received after February 1, 2025, Sponsor's information will appear on any promotional materials that have not yet been finalized for printing.)
	Other - Please specify

TABLES OR CHAIRS REQUESTED

A limited number of tables and chairs are available for use at the venue for no cost to the vendors. If you would like to use them, please let us know how many you request. SSQG will do its best to fulfill all requests. In case of availability issues, requests will be fulfilled in the order received.

Qty

	6-ft rectangular tables
	8-ft rectangular tables
	Chairs

ADDITIONAL COMMENTS / QUESTIONS

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Additional Information for Vendors at the SSQG 2025 Quilt Show

The Spinning Spools Quilt Guild expects 80+ quilts to be entered in this quilt show. This is our first quilt show since 2016, so we expect a good crowd. We believe this show is a great opportunity for you to present your products to an eager audience, and we look forward to having you as a vendor.

Setup, Event, and Take-Down Times:

- Setup Time - Vendors may set up noon-6pm on Thursday, August 7.
- Event Times - The show will be open 9am-6pm on Friday, August 8, and 9am-4pm on Saturday, August 9. Vendors may arrive any time after 8am each day. It is expected that each vendor's booth is manned at all times during both days while the event is open.
- Take-Down Time - Vendor displays must be taken down only between 4pm and 6pm on Saturday, August 9.

Electric Power:

Electricity is available at the venue, but vendors must supply their own extension cords and/or power strips.

Taxes and Fees:

Each vendor is responsible for paying any appropriate sales taxes and/or fees.

Cancellation Policy:

- If SSQG is forced to cancel the quilt show, SSQG will refund all vendor fees that have been received.
- If a vendor cancels prior to March 1, 2025, all fees will be refunded.
- If a vendor cancels between March 1 and June 1, 2025, some portion of the fees may be refunded at the discretion of the SSQG Quilt Show Committee.
- If a vendor cancels after June 1, 2025, no refunds will be made.

Payment can be sent to:

Spinning Spools Quilt Guild
P.O. Box 3893
Shawnee, OK 74802

Any questions, contact the Point of Contact listed on page 1.