



Spinning Spools Quilt Guild Members Handbook

4 March 2026

1 Welcome

Welcome to the Spinning Spools Quilt Guild (SSQG). The purpose of this handbook is to give you general information about the structure and activities of this Guild. This handbook is updated periodically, but the most current information is available on the Guild website:

www.shawneespinningspoolsquiltguild.com

2 Organization and Bylaws

SSQG was started in 1986, then was established as an Oklahoma not-for-profit 501(c)(3) corporation in October 2006. The Guild operates in accordance with its Bylaws. The most recent Bylaws are found on the Guild website.

SSQG is governed by a Board of Directors, which consists of a President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Past President, and some Members at Large. The officers serve one-year terms, and the Members at Large serve two-year terms.

The Guild's fiscal year is from October through September. Officers and Board Members are elected at the September general meeting.

3 Membership

Anyone is welcome to become a member of the Spinning Spools Quilt Guild. Guests may attend up to two monthly meetings, but will be asked to join after that time. Membership dues are currently \$30 per year, due in October.

4 Code of Conduct

In March 2025, the Spinning Spools Quilt Guild established the following Code of Conduct:

1. Act with kindness, fairness, honesty, integrity, and openness.
2. Consider the best interests of all Guild Members.
3. Treat other Guild Members, Guest Speakers, and Visitors with respect and dignity. Treat others as you would wish to be treated.
4. Respect the differing viewpoints of others, allowing for a variety of opinions to be shared without interruption or rude behaviors.
5. Be friendly. Welcoming other quilters to our group should be the standard we strive for at every gathering.
6. Refrain from disclosing confidential information.
7. Be guided by the Guild's Purpose as stated in our Bylaws:
 - a. To stimulate an interest in quilts
 - b. To promote and advance the art of quilt making
 - c. To conduct educational programs and services in all aspects of quilt making
 - d. To preserve our quilting heritage and tradition

- e. To promote, provide, or contribute to community programs on the basis of charitable principles
- f. To promote, provide, or contribute to charitable or educational organizations

5 Meetings

Regular SSQG meetings are normally held on the first Thursday of the month at 7:00 pm at the American Legion Post 16, 522 W Saratoga St, Shawnee, OK. Any changes to this schedule will be announced at the previous monthly meetings, noted in the Guild newsletter, and shown on the website.

SSQG meetings usually consist of a normal business meeting, followed by members' "show and tell", and a program. Some meetings include additional activities, such as block exchanges or potluck dinners.

6 Newsletter

A newsletter is published every month and distributed to all members, typically by email.

7 Library

The Guild maintains an extensive library of books, patterns, magazines, and AccuQuilt dies. Members can check out any of these items. The library is usually available at monthly meetings, or at other times as agreed to by the Librarian.

8 Community Projects

A vital part of our Guild is giving back to the community. Some members of our Guild are extremely active in making quilts for donations to numerous causes.

Many people and organizations benefit from the generosity of our members. Some that we support, or have supported in the past, are:

- Child Advocacy Center (formerly One Safe Place) – baby quilts and youth quilts for abused or neglected children
- Hope Pregnancy Center - baby quilts for expectant mothers
- Seminole County Department of Human Services (DHS) – youth quilts for foster children at Christmas
- Families who have experienced loss from fires or tornados - quilts for all affected family members
- Norman Veterans Center - quilts for veterans
- Tecumseh American Legion - quilt for a fundraiser
- Others as requested by Guild members

9 Quilt Camps

SSQG typically holds three or four Quilt Camps each year. Quilt Camp is normally held on a Friday, Saturday, and Sunday at the Masonic Lodge in Shawnee, OK. Quilt Camp is similar to a retreat, except that you do not stay overnight. Bring your own projects and work on whatever you wish.

Any Guild member may attend one or more days of Quilt Camp. Cost is \$10 per day. Usually, potluck meals are shared each day at camp.

10 Workshops

SSQG frequently holds workshops for its members. Workshops are typically held on Saturdays. There may or may not be a fee, depending on who is teaching the workshop. News about upcoming workshops will be available at the monthly meetings, in the newsletter, and on the website.

11 Other Activities

Throughout the year, SSQG offers many other optional activities. These activities typically include things such as a potholder exchange, Christmas block exchange, and yearly Block of the Month patterns.

12 Facebook

The Guild has a private Facebook group called "Spinning Spools Quilt Guild". To join the Facebook group, you will be asked to answer a few questions to try to ensure that you are a real person who is appropriate for this group. Please note that the Facebook group includes many people who are not currently active SSQG members.

13 Wednesday Sewing Group

Although not directly associated with SSQG, a group of quilters meets on Wednesday mornings starting at about 9:00 am at the Shawnee Senior Recreation Center, 401 N Bell Ave, Shawnee, OK. Anyone 55 years old or more is welcome to join this group. (The age limitation is because this group is a Senior Center activity.) Fabric and batting are available to use for making charity quilts.

14 In Closing

The Spinning Spools Quilt Guild is made up of people with many different personalities and skill levels. We hope that we have made you feel welcome and that you will soon feel comfortable enough to be an active part of the Guild. We realize that everyone participates on his or her own time. We also understand that you get as much as you put into it. So, join in, have fun, expand your quilting skills, meet new people, and make friends.

There are many members who are outstanding quilters and are willing to share their skills. We also have members who are new to quilting and are anxious to learn more. Our programs try

to incorporate all quilting levels throughout the year. We feel that, whatever experience level you are, you will enjoy the programs and fellowship of other quilters.

Once again, welcome to the Spinning Spools Quilt Guild. We hope you will be with us for a long time. If you have any questions, please feel free to contact any of the officers or board members (see list of current officers or board members on the Guild website) or send an email to info@shawneespinningspoolsquiltguild.com.